



HOP Guidelines

Addendum No. 1

CDBG Disaster Recovery Program
Hurricanes Ike & Dolly, Round 2

May 16, 2013

HOP Guidelines - Addendum No. 1

Summary

The purpose of Addendum No. 1 to the Homeowner Opportunity Program (HOP) Guidelines is to provide additional guidance regarding applications received by the Subrecipient from applicants outside the HOP targeted areas.

Application Intake

Applications Submitted from Non-Outreach Areas. Subrecipients identified targeted outreach areas, based on HOP criteria. However, applications received from non-outreach areas may be processed without authorization by the GLO.

Applicants may be outreached and served outside the HOP targeted outreach areas if the applicant meets the Subrecipient priority factors identified in their local housing guidelines and falls into the funding amounts established in the Subrecipient's Needs Assessment and Round 2 Housing Guidelines. These priority factors must include:

- Low-to-Moderate Income Levels
 - Very low (0-30%)
 - Low (31-50%)
 - Moderate (51-80%)
- Special Needs (Elderly and/or Disabled)

The Subrecipient must ensure the applicants served match the overall percentages identified in the Needs Assessment.

The GLO will monitor the Subrecipient's setups to ensure the needs of the very low, low, moderate income, elderly and disabled are being served.

Exemption

The Subrecipient may submit to the GLO a request for an exemption, if it does not wish to include this flexibility into their Round 2 Housing Program and Housing Guidelines.

